

Port Royal Landing Design Review Committee Request for Review

Name(s): _____ Address: _____

Phone: _____ E-mail: _____

Description of Project (attach drawings, color samples etc.): _____

Date submitted _____ Estimated start date _____ Estimated finish date _____

Town: Does this project require a permit from the Town of Port Royal? Yes ____ No ____ [Call 843-986-2200 to find out.] If so, provide your permit # here _____ and display in your front window when work begins.

[For DRC use] Neighbors: Recognizing that this project could affect a neighbor's view or access, or create a safety issue, the DRC directs the applicant(s) to obtain approval of the project from the neighbors listed below.

Circle one:

Name _____ Address _____ Signature _____ Yes No

Name _____ Address _____ Signature _____ Yes No

(list may continue on reverse)

Request Approved _____ **Approved with Stipulations** _____ **Denied** _____ **Date** _____

DRC Stipulations/Comments: _____

Name _____ Signature _____ DRC Chairman

Name _____ Signature _____ DRC Member

Name _____ Signature _____ DRC Member

Appeals: Owners have the right to appeal a DRC decision to the PRLOA Board of Directors. See **Section VI G** of the DRC Guidelines and Policies for Port Royal Landing – Appeals.

Time limits: Approval is valid for 30 days from the estimated start/finish dates above. If these dates are exceeded, owner(s) will contact DRC for an extension. Owner(s) will notify the DRC of any modifications, i.e. changes to materials, construction methods or scope of project, for further review.

Monitoring: The DRC will review the project during construction and upon completion. Deviations that do not have prior DRC approval will be referred to the PRLOA Board for corrective action.

_____ **Owner Signature(s)** _____ **Date** _____